

FOLAR CONSTITUTION (March 2015)

Agreed at the second Annual General Meeting held on Saturday 21 March 2015 at MERL, University of Reading, Redlands Road, READING

1. The group shall be called FOLAR - Friends of Landscape Library & Archive at Reading
2. The aims of the group shall be:
 - a. to support MERL in its activities and in furtherance of the Royal Charter of the Landscape Institute to grow the landscape collections deposited at MERL
 - b. to spread knowledge about the landscape collections in general to a wider audience and increase awareness of the history of the landscape profession
 - c. To help resource projects as determined by the Friends and in discussion with MERL
 - d. To advise and offer expertise to MERL in assessing their landscape collections, both existing and potential
3. All officers and committee members to be elected at each AGM, and they can reapply for their current position for up to 5 consecutive years
4. There shall be the following Hon officers:
 - a. Chair
 - b. Vice Chair
 - c. Secretary (and membership secretary)
 - d. Treasurer
 - e. Acquisition Chair
 - f. There will be a maximum of 6 committee members in addition to the officers
5. Four members shall form a quorum for committee meetings
6. The Chair shall take the chair at all meetings at which he or she is present. If the Chair is not present, the meeting will elect the Vice Chair or in both their absence an acting Chair from amongst those present
7. The Chair shall not vote, except to exercise a casting vote in the event of a tied vote
8. The committee shall have power to coopt members

9. The committee shall have power to create sub committees
10. At the discretion of the committee subscriptions can be levied
11. The Annual Subscription shall be such a sum as is determined from time to time by the Committee and approved at the next AGM
12. Any amendments to the Constitution shall be presented to the members for approval at the AGM, following the Committee meeting at which these amendments have been suggested and recommended
13. There can be patrons of the Friends nominated by the Friends Committee and approved at a general meeting of the Friends.
14. In the event of the Friends deciding to dissolve, this shall be proposed to the membership at an Annual General Meeting. Twenty eight days notice of this meeting shall be given and the resolution to dissolve decided by a vote of three quarters of the members present at that meeting, being in favour of the resolution.
15. All assets held by the Friends following a decision at AGM of the members to dissolve, shall be donated as that AGM directs

End